



基督教女青年會丘佐榮中學  
The Y.W.C.A. Hioe Tjo Yoeng College

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**Notes for Applicants 報名須知**

1. The application period for S.1 Admission 2024-2025 starts from January 2 to January 16, 2024. S.1 Application Form can be downloaded from the school website or obtained from the school office during office hours (Monday to Friday: 9:30 a.m. to 5:00 p.m.; Saturday: 9:30 a.m. to 12:00 noon). Besides, parents registered as SSPA e-Platform users and bound their account with “iAM Smart+” may submit applications via the SSPA e-Platform. 來年中一入學申請日期為 2024 年 1 月 2 日至 1 月 16 日，申請人可於本校網頁內下載申請表格，或親臨本校校務處辦公時間內索取（星期一至五上午 9 時 30 分至下午 5 時；星期六上午 9 時 30 分至中午 12 時）。此外，如家長已登記成為「中一派位電子平台」用戶，並以「智方便+」綁定帳戶，家長亦可透過「中一派位電子平台」遞交自行分配學位申請。

2. The completed S.1 application form, along with required documents, should be submitted to the school during office hours before the deadline. Please submit all required documents as follows:

申請人必須於截止日期前，於辦公時間內，把已填妥的中一入學申請表及所需文件遞交本校，包括：

- a copy of the Birth Certificate **and** Hong Kong Identity Card of the applicant\*  
申請人之出生證明文件及香港身份證副本\*
- a copy of P.5 **1<sup>st</sup> Term and 2<sup>nd</sup> Term** Report Card and P.6 **1<sup>st</sup> Term** Report Card of the applicant\*  
申請人之小五**全年**及小六**上學期**成績表副本\*
- “Application Form for Secondary One Discretionary Place” (issued by EDB) (including EDB’s copy, School’s copy and Parent’s copy)  
由教育局發出的「中一自行分配學位申請表」（包括教育局存根、學校存根及家長存根）
- a stamped 10cm x 22cm envelope (with stamp(s) of HK\$2.2) showing the name and address of the applicant#  
一個 10 厘米 x 22 厘米的回郵信封（信封需貼上港幣\$2.2 郵票，並於信封面寫上申請人姓名及地址）#
- a copy/copies of certificates or awards of extra-curricular activities (if any) (not more than two sheets of A4 paper)  
課外活動的證書或獎狀副本\*（如適用）（內容不可多於兩張 A4 紙）

\* Please add “Copy” on all copies of original documents.

請於所有副本文件上加上「副本」二字。

# Successful applicants will be notified by letter, so please ensure that the address is correct.

本校將以書面通知申請人已獲本校接納為自行分配學位正取學生，所以請確保填寫的地址正確無誤。

3. The quota for S.1 Discretionary Place 2024-2025 academic year is 41 places. The school's assessment criteria for S.1 admission are based on the following factors: (a) applicant's academic results (50%), (b) applicant's performance in admission interview (30%), (c) applicant's non-academic performance (e.g. ECA participation and community service participation etc) (10%) and (d) Conduct (10%).

來年中一學位自行收生名額為 41 個。本校中一收生準則基於（一）申請人之學業成績（50%）、（二）申請人之入學面試表現（30%）、（三）申請人之非學術表現（如參與的課外活動及社會服務等）（10%）及（四）申請人之操行（10%）。

4. All applicants will be granted an interview. The interview will be held on March 9, 2024 (Saturday) in the morning or afternoon. Applicants can use the application number to check the interview arrangement on the school website on March 1, 2024. No further notification will be made.

所有申請者將獲面試機會，面試日將安排於 2024 年 3 月 9 日上午或下午。申請人可利用申請編號，由 2024 年 3 月 1 日起到本校網頁查閱面試日安排，詳情不會另作通知。

5. Only successful applicants will be notified by letter and phone on March 27, 2024, but not reserve and unsuccessful applicants. The Secondary School Places Allocation results (including results at the Discretionary Places and Central Allocation stages) will be released through primary schools of the applicant on July 9, 2024. Applicants please do not inquire the allocation result by phone.

本校會於 2024 年 3 月 27 日以書面及電話通知正取學生，通知申請人已獲本校接納為自行分配學位正取學生，備取及落選學生將不會收到任何通知。而取錄結果將於 2024 年 7 月 9 日公布，與其他經統一派位的學生一併透過就讀小學公布。申請人請切勿致電本校查詢取錄結果，敬祈見諒。

6. Application forms and all other documents submitted cannot be retrieved in regardless of whether the application is successful or not.

無論申請成功與否，已提交之中一入學申請表及所有其他文件一經遞交，一概不得退還。

7. All personal data collected in the application form and required documents will be used for S.1 admission procedure only and will be shredded after the release of results.

遞交的申請表格及所有文件內所提供的個人資料，只用作中一收生程序之用，並於結果公佈後銷毀。

8. There is no need to provide recommendation letters from primary schools.

申請人不需要提交小學推薦信。

9. When submitting the application form, please keep this page for future reference.

遞交申請表時，請保留此頁以作日後參考。